



D.C.C.C.

Request for Tenders

Early Childhood Identity and Belonging Programme

Donegal County Childcare Committee (DCCC) is inviting tenders to research and develop an innovative new training initiative called *The Early Childhood Identity and Belonging Programme* funded by the PEACE III Donegal CDB Peace and Reconciliation Partnership. The aim of the initiative is to provide practical training, meaningful activities and suitable resources for early childhood educators working with children 0-5 years around the areas of diversity, respect for difference, identity and belonging through the creative mediums of art and drama. Invitations are now sought from suitably qualified **Project Specialist(s)** to tender for the contract to undertake the development and delivery of the outlined programme in County Donegal and the border areas.

Please log on to the DCCC website www.donegalchildcare.com to view and download the full tender brief. Alternatively, contact the DCCC Office on 074 9132416 or email info@donegalchildcare.com

Completed tenders should be returned in a sealed envelope marked "**Private & Confidential: Early Childhood Identity and Belonging Programme**" to:

Avril Sweeney
Manager
Donegal County Childcare Committee Ltd
First Floor, Glenview Business Park
Donegal Rd, Ballybofey
Co Donegal.

The final date for receipt of tenders is **Friday 27th August 2010 at 5.00 p.m.** Tenders received after this date and time, for whatever reason, will not be considered. Tenders by FAX will not be accepted. DCCC has a policy of Equal Opportunities.

Also in relation to this project, DCCC seeks to recruit for the following post:

Project Co-ordinator

The **Project Co-ordinator** is responsible for keeping the project on track and within the timeframe, as well as fulfilling the administrative requirements of the Project including reporting, budgeting, evaluation, advertising and publicity, purchase of resources and pricing of design & print. The Project Co-ordinator will be the liaison person for the Project Specialist.

Salary: Grade IV (€29,825 - €45,556 per annum) pro-rata, dependent upon relevant experience and qualifications.

Contract: 7 months duration, from Sep 2010 to Mar 2011. **Hours:** 2 days per week (14hrs).

The successful candidate will be computer literate, have solid experience of book-keeping and accounts, possess good organisational & interpersonal skills, have the ability to work on own initiative, and have the use of a car, and a full clean driver's licence.

Please log on to the DCCC website www.donegalchildcare.com for an **application form** and job description. Alternatively, contact the DCCC Office on 074 9132416 or email info@donegalchildcare.com.

When returning completed application forms, please follow the same directions as for tenders above – the **same closing date applies**. Applications may be short-listed. Canvassing will disqualify. Donegal County Childcare Committee Ltd is an equal opportunities employer.



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